

**DATE:** October 2, 2025

**FILE:** 6430-01

**TO:** Chair and Directors  
Regional District Board

**FROM:** James Warren  
Chief Administrative Officer

**RE:** Strategic Initiatives Update

### **Purpose**

This report provides an update on the Board's Strategic Initiatives.

### **Recommendation from the Chief Administrative Officer:**

This report is provided for information only.

### **Executive Summary**

- The attached is the 2025 third quarter status of the 2023-2026 Strategic Plan (<https://www.comoxvalleyrd.ca/strategicplan>).
- Updates are provided several times each year with more detailed updates or requests for actions being considered by the Board, Committees or Commissions as needed.
- While this Strategic Initiatives update highlights short and long-term initiatives, staff continue to deliver approximately 100 high-quality services within the community each day.
- By balancing Strategic Initiatives with our operational requirements, we strive to meet the needs of our residents and support Board direction.
- The attached illustrates the original milestone actions and dates, as well as notes the changes identified for certain initiatives. Those changes could be delays, extended timeframes, or actions completed earlier than expected.

The Strategic Initiatives originated through strategic planning sessions and have included a mixture of higher-level actions/plans as well as topics that are much more operational in nature. Operational items are important for day-to-day functioning and directly support and contribute to the overarching Strategic Initiatives. Updates or action requests for some of the following service areas and departments in general may be presented regularly at the Board, Committee, and Commission meetings throughout each year.

Prepared and submitted by:

***J. Warren***

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James Warren

Chief Administrative Officer

Attachments:        Strategic Initiatives Overview – Core Service  
                              Schedule A – Electoral Area Services  
                              Schedule B – Regional Emergency Services  
                              Schedule C – Finance and Administration  
                              Schedule D – Recreation  
                              Schedule E – Regional Sustainability  
                              Schedule F – Sewage Treatment  
                              Schedule G – Transportation  
                              Schedule H – Water Supply



Strategic Initiatives Overview		Initiative Timeline	Milestone Schedule	C	Change from Previous	Schedule Change	Continuing Past 2026										
		2023				2024				2025				2026			
Key Initiative	Milestones	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Regionallize Comox Valley Emergency Service	1 Establishment bylaw amended to include CV municipalities to directly participate and support emergency management service recommendations (Completed)			█													
	2 Create a multi-year regional training calendar for EOC specialty courses (Completed)					█	█										
	3 Create a regional governance structure/model and EOC procedures that include K'ómoks and CV local														█		
Design and Construct Mount Washington Fire Services Building	1 Agreement with parties for site and design				█	█	█										
	2 Procurement process to select construction firm											█	█	C			
	3 Start build														█		
	4 Hall operational															█	█
Design and Construct Denman Island Fire Hall	1 Agreement with parties for site and design													█	█	█	█
	2 Electoral Assent Process																█
	3 Procurement process to select construction firm																➡
	4 Start build Q1/2 Hall Operational Q2/3 2029 (revised)																➡
Design and Construct Union Bay Fire Hall	1 Environmental and geotechnical assessments			█													
	2 Agreement with parties for site and design				█												
	3 Electoral Assent Process							█	█								
	4 Procurement process to select construction firm								█	█							
	5 Start build										█	█					
	6 Hall operational															█	█
Plan for Community Fire Smart and Wildfire Protection	1 Apply for Community Wildfire Investment Program Grant									█	█						













